



ST MARY'S PRIMARY SCHOOL – PARENTS & FRIENDS ASSOCIATION (PFA)

Minutes of the meeting held at the Purplespoon Cafe:

Friday 20th October 2023 at 9am

	Agenda Item	Action
1	<p>Welcome and apologies.</p> <ul style="list-style-type: none"> - Present: Jenny Ashworth, Sarah Shaw, Sarah Ballantine, Emma Cocks, Katie Mouzoure - Apologies: Aimee Cordioli, Alice Gordon, Louise Watts 	
2	<p>Autumn term fundraising</p> <ul style="list-style-type: none"> - JA fed back that a disco before Christmas may be challenging due to school and local community events that involved many families / staff. Also, the Hall is booked by karate and Brownies on certain days of the week. - Committee agreed to put forward a list of fundraising ideas to Sarah Hall, for consideration by the school - Ideas discussed were: <ul style="list-style-type: none"> o Design a Christmas jumper / bauble / socks (voluntary 50p entry fee, all entries displayed in school, winner in each year group (judged by PFA member and Mrs Dunstan) o Mad / whacky hair day o Frosty Friday stall (hot chocolate and donuts at 3.15) o Sponsored lap of the track (teachers involved somehow e.g. by dressing up, race...) o Matchbox filling (pay to fill a matchbox with as many small things as possible, winner with the most gets a prize) – possibly one to do over the Easter holidays o Jolly Jars (children pay to take a jar home and fill with nice things and then they get swapped in school – details to be finalised!) o Parents' night out o Talent show o Soak the Seal with snow! o Selfie with Elfie o Pre-school book sale o Book stall every half term o Bingo boards in class (children pay to buy a number. Number picked out gets a prize) - The committee discussed whether there were any fundraising opportunities at the nativity plays. JA to ask Sarah Hall. 	<p>JA</p>



	<ul style="list-style-type: none"> - SB mentioned that some schools hire out their halls for children's parties. Is this a possibility? - The committee agreed to propose the following as suggestions for the autumn term: <ul style="list-style-type: none"> o Design a Christmas jumper / bauble / socks (voluntary 50p entry fee, all entries displayed in school, winner in each year group (judged by PFA member and Mrs Dunstan) o Mad / whacky hair day o Sponsored lap of the track (teachers involved somehow e.g. by dressing up, race...) o Pre-school book sale o Book stall every half term o Bingo boards in class (children pay to buy a number. Number picked out gets a prize) - JA to put these ideas to Sarah Hall for further discussion 	JA
3	<p>PFA Shed</p> <ul style="list-style-type: none"> - EC fed back on the recent sorting of the shed by herself and AG - EC said that there had been a lot of rubbish that had been disposed of - All food items have been put together - There are two or three Christmas trees - Two Christmas outfits had been found - There are a very large number of polystyrene cups - Some of the larger items (e.g. stocks, wooden robot) and the books have been stored in the drama shed due to a lack of space in the new shed 	
4	<p>Carols by candlelight event – 11/12/23</p> <ul style="list-style-type: none"> - KM presented an action list that she has prepared - The committee reviewed the list, adding some points and details - Where possible, actions were assigned to committee members - It was agreed that the priority was to confirm timings of the event so that we can start to publicise it - JA thanks KM for her fantastic work on preparing the actions list - KM to email updated list to JA 	JA KM
	<p>Meeting closed</p> <p>9:20am</p>	