



ST MARY'S PRIMARY SCHOOL – PARENTS & FRIENDS ASSOCIATION (PFA)

Minutes of the meeting held at St Mary's Primary School:

Monday 15th January 2024 at 5 pm

	Agenda Item	Action
1	<p>Welcome and apologies.</p> <ul style="list-style-type: none"> - Present: Sarah Hall, Alice Gordon, Jenny Ashworth, Sarah Shaw, Louise Watts, Katie Mouzoure - Apologies: Aimee Cordioli and Sarah Ballantine 	
2	<p>Overview of Actions from Last PFA meeting</p> <ul style="list-style-type: none"> - JA reported on all actions met from last meeting – linked with CBC - PFA members now able to access PFA banking, as discussed in the previous meeting. 	
3	<p>Feedback on CBC</p> <ul style="list-style-type: none"> - Lots of positive feedback from parents and staff. - Discussion on selling candles at the gate next year as some attendees couldn't find the stall. - Money raised at CBC - slightly more than Christmas fair. - Discussion on lighting and would we get them for free again next year? - Agreed to do CBC every other year. - Mrs Dunstan passed on her thanks and shared how much she enjoyed it. - JA asked for social media post regarding Christmas jumpers. - AG asked for volunteers to take down Christmas tree in the shed – decided to ask PFA helpers group. 	SS AG
4	<p>Future events and dates</p> <ul style="list-style-type: none"> - Book stall dates agreed. WB 22.01.24 and one around World Book Day. - Social media post for more chapter books. - WBD book stall to be in hall. Children to bring in money to school and taken to the hall to choose a book. 	SS



	<ul style="list-style-type: none"> - Disco. Agreed to postpone to later in the year. Discussion on dates and SH to confirm Charter House and SATS week. Discussion on ticket cost and organisation of event. - Makers Market – no volunteers to organise. Postpone to another time. - Mugs - AG talked to Mr Seal about Art Club or year groups using them to decorate and sell – need to follow up. - Launch of reading hut. Mrs Dunstan to have a board with amount raised so far. A premade board can be found in the shed – needs to be updated. - Bid for match funding money. A quick way to raise money with little effort. Asked to check contacts of PFA committee. - Summer Fair – need to confirm dates. 	<p>SH</p> <p>AG</p> <p>SH/Chairs</p>
5	<p>Next meeting (date to be confirmed, but March time)</p> <ul style="list-style-type: none"> - Book stall and disco planning - Easter egg competition - Year 6 Leavers – contribution from PFA 	
	<p>Meeting closed</p> <p>6:15pm</p>	