



**ST MARY'S PRIMARY SCHOOL – PARENTS & FRIENDS ASSOCIATION (PFA)**

**Minutes of the meeting held at St Mary's Primary School**

**Thursday 5<sup>th</sup> June 2025 at 5 pm**

	<b>Agenda Item</b>	<b>Action</b>
<b>1</b>	<p><b>Welcome and apologies.</b></p> <ul style="list-style-type: none"> <li>- <b>Present:</b> Sarah Hall, Alice Gordon, Sarah Ballantine, Sarah Shaw, Leanne Kiely</li> </ul> <p><b>Apologies:</b> Jenny Ashworth, Emma Cocks</p>	
<b>2</b>	<p><b>Previous minutes</b></p> <ul style="list-style-type: none"> <li>- The previous minutes were approved</li> </ul> <p><b>Previous actions</b></p> <ul style="list-style-type: none"> <li>- Speakers for alternative sports day</li> <li>- Noise makers</li> <li>- Alternative sports day info</li> <li>- Rope</li> </ul>	<p><b>SS</b> <b>SS SB</b> <b>SH</b> <b>JA</b></p>
<b>3</b>	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>- £7390 balance in the bank</li> </ul> <p><b>Income:</b></p> <ul style="list-style-type: none"> <li>- Easy Fundraising doing ok, need more people to use</li> <li>- Lottery making between £80-100 per month</li> <li>- Asda Cashpots: £500 received</li> <li>- Tesco tokens still on going, should come 3<sup>rd</sup> £500 to come in</li> <li>- Textile Bank doing well</li> <li>- £20 from Cannington for left over paint</li> </ul> <p><b>Outgoings:</b></p> <ul style="list-style-type: none"> <li>- Bibles for next year and insurance (price for bibles went down from £700 to £500)</li> </ul>	<p><b>SB</b></p>
<b>4</b>	<p><b>Alternative Sports Day</b></p> <ul style="list-style-type: none"> <li>- Facebook Post and posters for the event</li> <li>- Sarah Hall showed a list of events and times</li> <li>- Sarah Hall showed a letter for parents to sign waiver</li> <li>- Raffle prizes list so far, decided to do 10 prizes, unless extras come in from emails sent</li> <li>- Teacher help with children that haven't got family/ friends coming, Smarties children, same as colour run</li> <li>- Teacher on each event</li> <li>- Discussion about games and instructions</li> </ul>	<p><b>SS</b> <b>SH</b> <b>SH</b> <b>SS/AG</b></p> <p><b>SH</b> <b>JA</b> <b>SH MR.T</b></p>



	<ul style="list-style-type: none"> <li>- QR code confirmed with Mr Trudgeon for parents to scan and get more information about events</li> <li>- Refreshments at Yr 6 Football event...to discuss with volunteers and to rotate throughout the afternoon</li> <li>- Refreshments, cold/hot drinks, cookies? Ice lollies &amp; freezer?</li> <li>- Face Painting Miss Bennett, Nicki Glitter Tattoo supplies</li> <li>- Speakers around the field to project the sound better</li> <li>- Ropes, plan b, just in case size of rope is too short for the amount of people planned for each side</li> <li>- Gauntlet race ideas for teachers</li> <li>- Children to nominate teachers for £1</li> <li>- Raffle tickets to be sent out 3 weeks before</li> <li>- Put out plea for more helpers in the newsletter on 20<sup>th</sup> June</li> </ul>	<p><b>AG, JA, SS, SB</b></p> <p><b>AG</b> <b>SS/LK</b> <b>LK</b></p> <p><b>SS</b> <b>SH</b> <b>AG</b> <b>JA</b></p>
<b>5</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>- <b>Letter for the Year 6 Parents about the football game</b></li> </ul>	<b>SH</b>
<b>6</b>	<p><b>Date of next meeting</b></p> <ul style="list-style-type: none"> <li>- <b>Arranged to discuss through Whats App or Jenny relay information to Mrs S Hall</b></li> </ul>	<b>JA</b>
	<p><b>Meeting closed</b> <b>6.10 pm</b></p>	

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